

ELECTION URGENT

TOP PRIORITY

BY E-MAIL
BY FAX
BY SPEED POST

**STATE ELECTION COMMISSION, ODISHA,
TOSHALI BHAWAN, B-2, 1st FLOOR, SATYANAGAR
BHUBANESWAR-751007**

E-mail ID – stateelectioncommission.odisha@gmail.com
Fax No. 0674-2573494

No.El(ML)18/17 7752/SEC.,

Date: 24.11.17

ORDER

Whereas Article 243-U of the Constitution of India provides that every Municipality, unless sooner dissolved under any law for the time being in force, shall continue for five years from the date appointed for its first meeting and no longer;

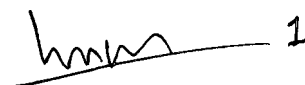
Whereas the first meeting of the Attabira Notified Area Council in Bargarh district, Hindol Notified Area Council in Dhenkanal district and Nuapada Notified Area Council in Nuapada district were held on 13.04.2013 and its tenure five years will be completed on 12.04.2018;

Whereas Delimitation of Wards and Reservation of Seats and preparation/printing of Electoral Roll are to be completed in advance so that General Election including election of Chairperson could be held in time to constitute a new Body;

Whereas the concerned District Magistrates have published and submitted the final Notifications for Delimitation of Wards and Reservation of Seats of these Urban Local Bodies as per the order of Government in Housing and Urban Development Department;

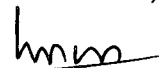
Whereas preparation and printing of Electoral Roll is to be completed in time so that General Election could be held and the newly constituted Body takes over on completion of the present Council;

Now, therefore, the State Election Commission in exercise of powers vested in it under Article 243 ZA of Constitution and under section 11A of Odisha Municipal Act, 1950 directs that Ward-Wise Electoral Roll of the Attabira Notified Area Council in Baragarh District, Hindol Notified Area Council in Dhenkanal District and Nuapada Notified Area Council in Nuapada District shall be prepared as per the programme laid down in Schedule-I in the manner prescribed in Schedule-II of this order.

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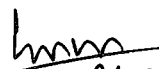
The Commission directs that all persons eligible to be voters by the qualifying date i.e. **01.01.2018** shall have opportunity to file claims in appropriate form prescribed in the Odisha Municipal (Delimitation of Wards, Reservation of Seats and Conduct of Election) Rules 1994 for inclusion of their names in the Electoral Rolls as per rules and claims of all qualified voters shall be disposed of in accordance with the procedures prescribed by the Commission and the names to be added to the Roll shall be entered in Form No -1A appended to the order;

By order and in the name of
State Election Commission, Odisha


(R.N.Sahu) 24.11.17
Secretary


Memo No. 7753/SEC., Date: 24.11.17

Copy with enclosures forwarded to the Director, Printing, Stationery and Publication, Odisha, Cuttack with request to publish the order in the next extraordinary issue of Odisha Gazettee and send 10 copies to the Commission.


Secretary 24.11.17

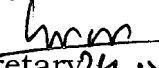
Memo No. 7754/SEC., Date: 24.11.17

Copy with enclosures forwarded to Commissioner-cum- Secretary to Govt., Housing and Urban Development Department for information and necessary action.


Secretary 24.11.17

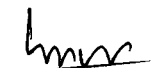
Memo No. 7755/SEC., Date: 24.11.17

Copy with enclosures forwarded to District Magistrate, Baragarh, Dhenkanal and Nuapada for information and necessary action.


Secretary 24.11.17


Memo No. 7756/SEC., Date: 24.11.17

Copy with enclosures forwarded to all Political Parties for information and necessary action.


Secretary 24.11.17

Memo No. 7757/SEC., Date: 24.11.17

Copy with enclosures forwarded to Sub-Collector, Baragarh - cum- Election Officer/ Executive Officer, Attabira Notified Area Council/ Sub-Collector, Hindol- cum- Election Officer/ Executive Officer Hindol Notified Area Council and Sub-Collector, Nuapada - cum- Election Officer/ Executive Officer Nuapada Notified Area Council for information and necessary action.


Secretary 24.11.17

Memo No. 7758/SEC., Date: 24.11.17

Copy forwarded to Sr. P.S. to SEC for information of the Commissioner / all Officers/all Sections for information and necessary action..

hmm
24.11.17
Secretary

Memo No. 7759/SEC., Date: 24.11.17

Copy with enclosures forwarded to Gazette Notification Seat/ Store Section/ Notice Board (SEC) for information and necessary action.

hmm
24.11.17
Secretary

Memo No. 7760/SEC., Date: 24.11.17

Copy with enclosures to Computer Programmer, SEC to transmit the same through e-mail to the District Magistrates concerned & upload it in the website of the Commission.

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24.11.17
Secretary

**PROGRAMME FOR PREPARATION OF ELECTORAL ROLL OF
ATTABIRA/HINDOL/NUAPADA N.A.C**

Sl. No.	Particulars	Date	Place/Remarks
1.	Preparation for publication of preliminary Electoral Roll of all Municipal Wards in Form No. I comprising the name of the voters included in the Electoral Roll of Assembly Constituency relatable to the area of the Ward under Rule 4 of the Odisha Municipal (DWRS & CE) Rules, 1994.	27.11.2017 to 05.12.2017	
2.	Publication of Preliminary Electoral Roll and notices in Form No. II by the Election Officer inviting objections under Rule 7 (1) and (2) (a) of all Wards of the NAC, (b) of each Ward.	06.12.2017	1) Notice Board of the Election Officer. 2) Notice Board of concerned ULB. 3) At a conspicuous place in the Ward
3.	Date up to which the preliminary Electoral Roll to be kept open for inspection by public under Rule 7 (3).	06.12.2017 to 12.12.2017 (Except Public Holidays)	1) Notice Board of the Election Officer. 2) Notice Board of concerned ULB. 3) At a conspicuous place in the Ward
4.	Filing of claims and objections before the Election Officer u/r 8 (2)	06.12.2017 to 13.12.2017 (Except Public Holidays)	The Office of the Election Officer.
5.	Enquiry and correction before hearing of claims and objections by Election Officer u/r 9	14.12.2017 to 16.12.2017	
6.	Publication of list of claims and objections received and all corrections made by the Election Officer in form No.V u/r 10.	18.12.2017	In the Notice Boards of the NAC and Office of the Election Officer
7.	Hearing and disposal of claims and objections by Election Officer u/r 11.	22.12.2017 to 27.12.2017 (Except Public Holidays)	As may be fixed by the Election Officer

8.	Date of draft publication	28.12.2017	1) Notice Board of the Election Officer. 2) Notice Board of concerned ULB. 3) At a conspicuous place in the Ward
9.	Appeal against the orders of the Election Officer before the District Magistrate.	29.12.2017 to 03.01.2018(Except Public Holidays)	The Office of the District Magistrate.
10.	Disposal of Appeal by the District Magistrate.	04.01.2018 to 11.01.2018 (Except Public Holiday*)	As may be fixed by the District Magistrate.
11.	Forwarding of orders by the District Magistrate to Election Officer.	By 15.01.2018	
12.	Date of publication of final Electoral Roll u/r 15.	16.01.2018 to 18.01.2018	1) Notice Board of the Election Officer. 2) Notice Board of concerned ULB. 3) At a conspicuous place in the Ward
13.	Publication of proposed list of polling stations/ booths.	16.01.2018 to 18.01.2018	1) Notice Board of the Election Officer. 2) Notice Board of concerned ULB. 3) At a conspicuous place in the Ward
14.	Finalisation of polling stations /booths	19.01.2018 to 25.01.2018(Except Public Holidays)	
15.	Submission of booth list to state Election Commission by the Election Officer for approval.	By 29.01.2018	
16.	Approval of booth list by State Election Commission	By 02.02.2018	
17.	Submission of printed copy of final Electoral Roll to the Commission.	09.02.2018	

N.B. : The rules referred herein refer to The Odisha Municipal (Delimitation of Wards, Reservation of Seats and Conduct of Election) Rules 1994.

SCHEDULE -II

PROCEDURE FOR PREPARATION OF ELECTORAL ROLL

1. The District Magistrate as Election Officer shall be in overall charge of preparation of Electoral Roll of the Notified Area Council concerned.
2. The Election Officer appointed by the Commission will be in charge of preparation and finalisation of the Ward-wise Electoral Roll of the Notified Area Council concerned.
3. The Electoral Roll of the Assembly Constituency prepared by the Election Commission of India published during January 2017 and currently in force, shall be the basis for preparation of preliminary ward-wise Electoral Roll of the Notified Area Councils concerned. and all persons eligible to be voters by the qualifying date i.e. **01.01.2018** shall have the opportunity to file claims in appropriate form prescribed in the Odisha Municipal (Delimitation of Wards, Reservation of Seats and Conduct of Election) Rules 1994 for inclusion of their names in the Electoral Rolls as per rules and claims of all qualified voters shall be disposed of in accordance with the procedures prescribed by the Commission and the names to be added to the Roll shall be entered in Form No -1A appended to the order.(sample copy of the form enclosed)
4. Preliminary Electoral Roll for each Ward shall be prepared in Form No 1.(sample copy of the form enclosed) prescribed u/r 4 of the Odisha Municipal (Delimitation of Wards, Reservation of Seats and Conduct of Election) Rules 1994. and be published in accordance with Rule 7 of the said Rule. It should be ensured that the copies of preliminary Electoral Roll or the portion thereof, as the case may be, relating to each Ward shall be kept open for inspection by the public for a period indicated in the programme drawn up by the Commission vide Schedule I. An Assistant / clerk may be entrusted to help the public in inspection of the preliminary Electoral Roll during the period.
5. It has been provided in Rule 7(4) of Odisha Municipal Election Rules, 1994 that the fact of publication of **preliminary Electoral Roll** shall be notified in one Odia **news paper** circulating in the district. A model format in Odia is enclosed in **Appendix-A** of this schedule, which may be published with necessary modification in **one news paper for one day only**. Care may be taken to ensure that the said paper would really be having wide circulation in the district.
6. Wide publicity should be given in each ward regarding preparation of Electoral Roll so as to creat sufficient awareness among voters.
7. Any person whose name is already enrolled in Assembly Electoral Roll, published January 2017 but does not find place in the Ward-wise Electoral Roll now prepared as per para-4 above can file claims or objections for enrollment/correction in the entry in Form No. III & IV respectively. **It is made clear that fresh claim for enrollment as voter shall be entertained as per Para-3 above.**



8. The claims and objections shall be enquired into by the Election Officer. He can also take steps for correction of clerical / accidental mistakes U/R 9 of Orissa Municipal (DWRS and CE) Rules 1994.
9. After hearing and disposal of claims and objections and finalisation of Electoral Roll by the Election Officer U/R 11, the Election Officer will prepare a **draft Electoral Roll** and publish the same as per the approved Programme.
10. Any person aggrieved by the order passed by the Election Officer u/r 11 can file an appeal petition before the District Magistrate within **five days** from the date of completion of all works u/r 11 & 13 by the Election Officer. **The application shall be received by the District Magistrate with an acknowledgement to the concerned party. A register will be maintained wherein all details on which on each appeal petition namely the name of the applicant, name of the NAC, the Ward he belongs, date and time of receipt of the appeal will be incorporated.**

The District Magistrate within **7(Seven)** days from the last date of receipt of appeal is required to dispose of the appeal by conducting a summary enquiry either by himself or by an Officer not below the rank of ADM. **Hearing and disposal of the appeal shall be done invariably by the District Magistrate and the proceeding will be summary in nature.** The Order passed by the District Magistrate as Appellate Authority shall be final.

11. After disposal of all the appeals by the District Magistrate, the **final electoral roll** shall be prepared and published by the Election Officer for **three** consecutive days at the prescribed places as per the corresponding rule. The name of such voters are to be inserted at the appropriate place of the Electoral Roll. The Commission has prescribed a model form at **Appendix B** of this schedule to be used for final publication of Electoral Roll.
12. The final Electoral Roll shall be authenticated under signature of the Election Officer concerned with date and Official stamp with the following certificates by the Election Officer on the last page of each Ward.

1. ଏହି ଭୋଟର ତାଲିକା ଯୌର ନିର୍ବାଚନ ନିମନ୍ତେ ଉଦ୍ଦିଷ୍ଟ । ବିଧାନସଭା ଓ ଲୋକସଭା ଭୋଟର ତାଲିକା ଭିନ୍ନ ଅଟେ ଓ ତାହା ଭାରତ ନିର୍ବାଚନ କମିଶନଙ୍କ ଦ୍ୱାରା ପ୍ରକାଶନ କରାଯାଏ । ପ୍ରତ୍ୟେକ ବିଧାନସଭା ଓ ଲୋକସଭା ନିର୍ବାଚନ ପୂର୍ବରୁ ଭୋଟର ତାଲିକାରେ ଆପଣଙ୍କ ନାମ ଅଛି କି ନାହିଁ ତନଖି କରନ୍ତୁ ।

2. "Certified that the Electoral Roll of Ward No. _____ of _____ Municipality / NAC has been duly published as per the provisions of Odisha Municipal (DW, RS & CE) Rules, 1994 on _____"

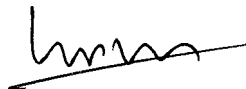
Election Officer

Apart from appending the certificate at the last page, each page of the Electoral Roll is to be authenticated with the signature of the Election Officer along with the official seal.

13. After final publication of the Electoral Roll also any person may apply to the Election Officer for correction of the existing entry in the final Electoral Roll u/r 15(2) of Odisha Municipal Election Rules and if the Election Officer is satisfied that the entry relates to the applicant and is erroneous or defective in any particular he may correct the roll accordingly and publish such correction in the same manner as the final Roll.
14. After final publication, photo copy of the manuscript shall be sent by the Election Officer to the District Magistrate concerned before printing of the electoral roll is taken up.
15. After publication of the Electoral Roll, a draft list of polling stations/Booths showing the polling area it covers and serial No. of voters who are allotted to such polling station/booths should be published in the form prescribed by the Commission by posting the same in the office of the NACs/Election Officer and in a conspicuous place in the ward. The Election Officer should have worked out the details for preparing such list of polling station/booths before the final publication of Electoral Roll so that it will be convenient for him in publish the draft list of polling station promptly. A model format in Odisha for draft publication of polling stations has been appended in Appendix C. Public objections, if any, on the location of polling stations may be received within the stipulated time from the draft publication of the list of polling station.

The draft of polling stations so published shall be discussed with the representatives of recognized political parties (who may be noticed earlier) and after taking into consideration the objections, if any, received from the public and views of the political parties, the Election Officer shall draw a list of polling stations and submit the same to the Commission for approval.

16. The final Electoral so published shall then be split up Polling station/Booth wise.
17. After splitting up of the final Electoral Roll booth-wise, 30 copies of the Electoral Roll of each Ward shall be printed booth wise locally at rates approved by the Commission . **The Election Officer shall ensure to check each and every entry in the final printed copy with reference to the manuscript in order to have error free final Electoral Roll.** Photostat copies of the Electoral Roll of the Wards of the NAC shall be duly authenticated and forwarded to Commission along with CD. Each National Party/State party of Odisha shall also be supplied with a copy of the printed copy of Electoral Roll free of cost.



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ଫାରମ 1
ନିୟମ ୪ ଦ୍ରଷ୍ଟବ୍ୟ
ପ୍ରାଥମିକ ଭୋଟର ତାଲିକା - ୨୦୧୯

ଜିଲ୍ଲା ପୌର ପରିଷଦ/ବିଜ୍ଞାପିତ ଅଞ୍ଚଳ ପରିଷଦ

..... ସର୍ବତ୍ରିଭିକ୍ତ

ଘାଟ ନଂ.

କ୍ର. ନଂ.	ପି. ନଂ.	ପିତା ବା ସ୍ଵାମୀଙ୍କ ନାମ ସହିତ ନିର୍ବାଚକଙ୍କ ନାମ	ବୟସ	ଲିଙ୍ଗ	ବିଧାନ ସଭା ନିର୍ବାଚନମଣ୍ଡଳ ଭାଗ ସଂଖ୍ୟା/ଭୋଟର ତାଲିକା କ୍ରମିକ ନଂ.
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APPENDIX B TO SCHEDULE II

ରୂଡ଼ାନ୍ତ ଭୋଟର ତାଲିକା ପ୍ରକାଶନର ନୋଟିସ
(ରାଜ୍ୟ ନିର୍ବାଚନ ଆୟୁକ୍ତଙ୍କ ଦ୍ଵାରା ନିର୍ଦ୍ଧାରିତ)

ଏତଦ୍ଵାରା ସର୍ବସାଧାରଣଙ୍କ ଗୋଚରାର୍ଥେ ଜଣାଇ ଦିଆଯାଉଅଛି ଯେ ଓଡ଼ିଶା ପୌର ନିର୍ବାଚନ ନିୟମ,
୧୯୯୪ର ଧାରା ୧୫ ଅନୁଯାୟୀ ପ୍ରସ୍ତୁତ ସଂଲଗ୍ନ ରୂଡ଼ାନ୍ତ ଭୋଟର ତାଲିକା ପ୍ରକାଶ କରାଯାଇଛି ଏବଂ ଏହା ନିମ୍ନ
ସ୍ଵାକ୍ଷରକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟ ଓ ପୌର କାର୍ଯ୍ୟାଳୟରେ ତା ----- ରିଖରୁ ତା -----
ରିଖ ପର୍ଯ୍ୟନ୍ତ ଉପଲବ୍ଧ ଅଟେ ।

ସ୍ଥାନ
ତାରିଖ

ନିର୍ବାଚନ ଅଧିକାରୀ
ପୌର ପାଳିକା / ଅଧିକୃତିତ କ୍ଷେତ୍ର ପରିଷଦ

ଭୋଟ ଗ୍ରହଣ କେନ୍ଦ୍ର ତାଲିକା

.....
 ଡିଭିଜନ

ଅଧିସୂଚିତ କ୍ଷେତ୍ର ପରିଷଦ/ପୌର ପରିଷଦ/
 ପୌର ନିଗମ

ଭୋଟ ଗ୍ରହଣ କେନ୍ଦ୍ର ରୂପର ଅବସ୍ଥିତି	ଅନ୍ତର୍ଭୁକ୍ତ ଭୋଟ ଗ୍ରହଣ ଅଞ୍ଚଳ	ଆବଶିତ ଭୋଟରଙ୍କ କ୍ରମିକ ନଂ.	ମନ୍ତବ୍ୟ ଯଦି କିଛି ଥାଏ
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ମୋଟ ଡାକ୍ତ ସଂଖ୍ୟା:

ମୋଟ ଭୋଟଗ୍ରହଣ କେନ୍ଦ୍ର/ରୂପ ସଂଖ୍ୟା:

ମୋଟ ଭୋଟର ସଂଖ୍ୟା:

ତାରିଖ

ନିର୍ବାଚନ ଅଧିକାରୀଙ୍କ ସ୍ୱାକ୍ଷର

ବି. ଦ୍ର. - ଯାହାର ଯଦି କୌଣସି ଆପତ୍ତି ବା ଅଭିଯୋଗ ଥାଏ ସେମାନେ ତାଲିକା ପ୍ରକାଶନର ୩ ଦିନ ମଧ୍ୟରେ ତାହା ଦାଖଲ କରିବେ ।

ଫାରମ 1-A
ଯୋଗ ତାଲିକା

କ୍ରମିକ ନଂ.	ଘ. ନଂ.	ପିତା ବା ସ୍ୱାମୀଙ୍କ ନାମ ସହିତ ନିର୍ବାଚକଙ୍କ ନାମ	ବୟସ	ଲିଙ୍ଗ	ବିଧାନ ସଭା ନିର୍ବାଚନ ମଣ୍ଡଳ ଭାଗ ସଂଖ୍ୟା/ଭୋଟର ତାଲିକା କ୍ରମିକ ନଂ.
୧	୨	୩	୪	୫	୬